

Ocala Christian Academy
STUDENT APPLICATION

I. STUDENT INFORMATION

Full Legal Name: _____ Grade Applied for: _____
Address: _____ City: _____ State: _____
Zip: _____ Home Telephone Number: _____ Age: _____ Date of Birth: _____
Social Security Number: _____ U.S. Citizen? Yes No

II. FAMILY INFORMATION

Father's Name: _____ SSN: _____
Mother's Name: _____ SSN: _____
If parents are separated, with whom does the child reside? _____
Father's Occupation: _____ Mother's Occupation: _____
Number of Siblings: _____ Student's Birth Order: Oldest Middle Youngest

III. EDUCATIONAL INFORMATION

School Last Attended: _____ Grade Level: _____
Address: _____ City: _____ State: _____
Zip: _____ Telephone Number: _____ Date of Last Attendance: _____
Teacher / Principal / Guidance Counselor's Name: _____
Has the student ever repeated a grade? Yes No If Yes, what grade(s)? _____
Has the student ever been suspended? Yes No If Yes, when? _____
Has the student ever been expelled? Yes No If Yes, when? _____
Will the student be on a scholarship? Yes No If Yes, which one? _____

IV. GENERAL INFORMATION

What church do you attend? _____
Has the student previously attended OCA? Yes No If Yes, when? _____
Have you applied or will you be applying to any other school this year? Yes No
How did you hear about OCA? Internet Radio Newspaper Friend Other
If you were referred to OCA by the family of one of our current students, which family was it?

In order to become eligible to enter Ocala Christian Academy, each prospective new student and his/her parent/guardian must do the following:

- _____ 1. **Read the *Home and School Handbook*.**
- _____ 2. **Submit completed application form and \$30 application fee.**
- _____ 3. **Schedule entrance exam and submit \$50 testing fee, unless student has taken the Stanford 9 or 10 test within the past year and can provide a copy of testing results.**
- _____ 4. **Have completed recommendation form submitted by reference.**
- _____ 5. **Submit all necessary forms.**
 - _____ A. **Copy of certified birth certificate**
 - _____ B. **Florida Immunization form**
 - _____ C. **Doctor's Health Form from the State of Florida**
 - _____ D. **Copy of most recent report card**
 - _____ E. **Copy of transcript for high school students**
 - _____ F. **Copy of most recent achievement test scores**
 - _____ G. **Prospective Student Information Sheet for 6th - 12th graders**
- _____ 6. **Attend scheduled Student/Parent Interview with Administrator**

Steps 1 - 5 must be completed before the school office will schedule an appointment with the

Administrator for an interview. Interviews will be scheduled no sooner than 24 hours from the time steps 1 - 5 are completed. Scheduling an interview does not assure acceptance to the school. Students have not completed the application process for admission until an interview is held.

Your application fee of \$30 covers the review of your child's application and is non-refundable. The testing fee of \$50 is also non-refundable. The results of that test will not be made available for distribution. The entrance test determines the ability to be placed in the school, and a student who does not meet the minimum standard set by the school for the test will not be admitted.

All new students transferring in from out of state are required to submit a Florida Physical Form on the correct Florida form. This must be submitted prior to the scheduling of an interview.

Prior to attending the interview, please review our *Home and School Handbook*, making note of any questions you may have. The administrator who interviews you and your child will be glad to address any questions you may have regarding Ocala Christian Academy as part of the interview session. When scheduling an interview, you should plan for the session to last approximately 1 ½ hours.

Once your child has been accepted into Ocala Christian Academy, he/she will need to be registered. A student's place in the classroom is not guaranteed until the registration form and the registration fee are submitted. Available classroom space is not held while waiting for this to be done. The registration fee and the book fee are both non-refundable. It is recommended that you come to the interview prepared to complete the registration process.

Ocala Christian Academy offers a quality Christian education from three year old kindergarten through the twelfth grade. OCA is accredited by the Association of Christian Schools International, which as an accrediting agency is recognized by the Florida Department of Education and by the Florida Association of Nonpublic Schools.

Ocala Christian Academy admits students of any race, color, nationality and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school.

OCA does not discriminate on the basis of race, color, national and ethnic origin in the administration of its educational policies, admissions policies, athletic, or other school administered programs.

OCA, as a private institution, reserves the privilege of setting and maintaining its own standards for student conduct, dress, and cleanliness. The school maintains the right to refuse admittance to anyone who fails to meet the entrance requirements, and to suspend or expel any student who violates the standards set down in the Standards of Conduct, Home and School Handbook, or other rules of conduct as defined by the Administration.

I have read and understand the application process of Ocala Christian Academy, and wish to submit my child for admission consideration.

Parent/Guardian Signature: _____ Date: _____

Work Telephone Number: _____ Cell Phone Number: _____

Email: _____